

Attachment L-9

Task Order 1 – Contract Transition

Request for Task Proposal (RTP)

In accordance with the Master IDIQ Contract Section H.50 Task Ordering Procedure, paragraph (c), the following constitutes the RTP for the Transition Task Order. The requirements for the Contractor's Task Order proposal are set forth in Section L of this Solicitation No. 89303321REM000084.

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Section B - Supplies or Services and Prices/Costs

This Task Order shall be performed under Contract Line Item Number (CLIN) 00001 of the Hanford Integrated Tank Disposition Contract (ITDC) Master Indefinite Delivery/Indefinite Quantity (IDIQ) Contract (herein referred to as the Master IDIQ Contract). Section B of the Master IDIQ Contract is incorporated by reference. The requisite clause information specific to this Task Order included below is consistent with the clause numbering structure established by the Master IDIQ Contract.

B.1 DOE-B-2012 Supplies/Services Being Procured/Delivery Requirements (Oct 2014)

The Contractor shall furnish all personnel, facilities, equipment, material, supplies, and services (except as may be expressly set forth in this Task Order as furnished by the Government) and otherwise do all things necessary for, or incident to, the performance of work as described in Section C, *Performance Work Statement (PWS)*, under this Task Order.

B.2 Type of Contract

- (1) This is a Cost Task Order with no fee. In accordance with the clause at FAR 52.216-11, Cost Contract-No Fee, the total estimated cost for this Task Order is:

Table B-1. Total Estimated Cost

Total Estimated Cost:	[\$proposed]
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- (2) The Total Estimated Cost of the Task Order, and/or the Total Estimated Cost of the Task Order Contract Line Items, is as follows:

Table B-2. Task Order CLIN Structure

CLIN	CLIN Title	CLIN Type	Estimated Cost
00001	Transition	CR (no fee)	[\$proposed]
CLIN = Contract Line Item Number		CR = Cost Reimbursable	

CLIN 00001 – Transition:

The Transition Period begins with the start date provided within the issuance of the Notice to Proceed (NTP). The incoming transition period dates are set forth in Section F Clause, DOE-F-2003, *Period of Performance – Alternate I and Alternate II*. Costs are reimbursed based on allowable, actual costs billed to the Contract. There is no fee for the incoming contract transition period.

B.3 DOE-B-2013 Obligation of Funds (Oct 2014) (Applies to CR Task Orders Only)

- (a) Pursuant to the clause of this Contract in FAR 52.232-22, *Limitation of Funds*, total funds in the amount(s) specified below are obligated for the payment of allowable costs. It is

estimated that this amount is sufficient to cover performance through the date(s) shown below.

(b) To be determined at Task Order award.

Section C - Performance Work Statement

The Contractor shall perform the requirements in accordance with Section C.1.1, *Contract Transition* of the Master IDIQ Contract.

Table C-1. Listing of Task-Specific Scope

Task #	Task Title	Related Master IDIQ PWS Section
1	Transition	C.1.1, Contract Transition
IDIQ = Indefinite Delivery/Indefinite Quantity		PWS = Performance Work Statement

Section D - Packaging and Marking

Section D of the Master IDIQ Contract is incorporated by reference.

Section E - Inspection and Acceptance

Section E of the Master IDIQ Contract is incorporated by reference.

Section F - Deliveries or Performance

Section F of the Master IDIQ Contract is incorporated by reference, with the exception of Clause F.3, which is filled in and provided below.

F.3 Period of Performance

- (a) The overall Task Order Period of Performance (PoP) shall be 120 days from the effective date provided within the Notice To Proceed for this Task Order.
- (b) The Contractor shall not be paid for work performed or costs incurred prior to the Task Order effective date. The Contractor is not authorized to proceed beyond the Task Order POP, nor will the Contractor be paid for any costs incurred beyond that period unless the Task Order is modified by the Contracting Officer to extend the POP.

Section G - Contract Administration Data

Section G of the Master IDIQ Contract is incorporated by reference.

Section H - Special Contract Requirements

Section H of the Master IDIQ Contract is incorporated by reference.

Section I - Contract Clauses

Section I of the Master IDIQ Contract is incorporated by reference, except for the following Section I clause, which is filled-in as follows (Table I-1):

Table I-1. Section I Clause Fills-Ins

Clause No.	FAR/DEAR Reference	Title	Fill-In Information; See FAR 52.104(d)
I.47	FAR 52.217-8	Option to Extend Services (Nov 1999)	Any time prior to the expiration of the Task Order
DEAR = Department of Energy Acquisition Regulation FAR = Federal Acquisition Regulation			

Section J - List of Documents, Exhibits, and Other Attachments

Section J of the Master IDIQ Contract is incorporated by reference, as applicable. In addition to the list of Task Order Deliverables specified in Section J, Attachment J-10, *Task Order Deliverables*, the following list of Transition Deliverables (Table J-1) are also required for this Task Order.

Table J-1. Section J Transition Deliverables

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
1.	Transition Plan and Submittal Log for Task Order 1 - Transition	Approve	5 days	Within 15 days after NTP	C.1.1, Contract Transition
2.	Schedule of Training Completion showing 100% of the workforce trained within 6 months of NTP	Review	None	Within 15 days after NTP	C.1.1, Contract Transition
3.	List of Material Differences and Preexisting Conditions	Approve	15 days	Prior to end of transition	C.1.1, Contract Transition
4.	Nuclear Safety Protocol	Approve	120 days	Prior to end of transition	C.1.1, Contract Transition
5.	Graded Approach for Implementation of Contract Requirements Plan	Approve	15 days	Within 60 days after NTP	C.1.1, Contract Transition
6.	Task Order Proposal for Task Order 2 Implementation Period	Approve	15 days	Within 90 days after NTP	C.1.1 Contract Transition H.50, Task Ordering Procedure
7.	Written Transition Activities Status Reports	Review	None	Submit weekly to DOE	C.1.1, Contract Transition

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
8.	Declaration of Readiness to Execute Contract	Approve	10 days	Prior to end of transition	C.1.1, Contract Transition
9.	Earned Value Management System Description	Approve	30 days	Within 30 days after NTP	C.9.1.2, Project Integration and Control and Earned Value Management
10.	Risk Management Plan	Approve	10 days	Within 50 days after NTP	C.9.1.7, Risk Management
11.	Training Program Plan	Approve	10 days	Prior to end of transition	C.9.2.3, Training; DOE O 426.1, Federal Technical Capability Program
12.	Process to delineate which design products are stamped by an appropriately licensed professional engineer	Approve	10 days	Within 50 days after NTP	C.9.2.7, Conduct of Engineering
13.	Safety Basis Documents	Approve	30 days	Within 30 days after NTP	10 CFR 830, Nuclear Safety Management; DOE O 420.1, Facility Safety
14.	Nuclear Maintenance Management Program	Approve	10 days	Within 50 days after NTP	C.9.2.8.2, Nuclear Facility Maintenance; DOE O 433.1, Maintenance Management Program for DOE Nuclear Facilities
15.	CONOPS Program Requirements Matrix and Cited Implementing Documents – Nuclear Facilities	Approve	10 days	Within 50 days after NTP	C.9.2.5, Conduct of Operations
16.	CONOPS Program Requirements Matrix and Cited Implementing Documents – Non-Nuclear Facilities	Approve	10 days	Within 50 days after NTP	C.9.2.5, Conduct of Operations
17.	Unreviewed Safety Question Process Procedure	Approve	10 days	Within 50 days after NTP	10 CFR 830, Nuclear Safety Management
18.	Criticality Safety Program Document	Approve	10 days	Within 50 days after NTP	DOE O 420.1, Facility Safety

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
19.	Worker Safety and Health Program	Approve	30 days	Within 30 days after NTP	C.9.2.1, Worker Safety and Health; H.36 DOE-H-2053 Worker Safety and Health Program in Accordance with 10 CFR 851 (Oct 2014)
20.	List of Closure Facility Hazards	Approve	10 days	Within 50 days after NTP	10 CFR 851, Worker Safety and Health Program
21.	Workplace Substance Abuse Program Implementation Plan	Approve	30 days	Within 30 days after NTP	C.9.2.1.1, Workplace Substance Abuse Programs; 10 CFR 707, Workplace Substance Abuse Programs at DOE Sites; 49 CFR 40, Procedures for Transportation Workplace Drug and Alcohol Testing Programs
22.	Integrated Safety Management System Description	Approve	10 days	Within 50 days after NTP	48 CFR 970.5223-1, Integration of Environment, Safety, and Health into Work Planning and Execution; Clause I.207, Integration of Environment, Safety, and Health into Work Planning (2000)

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
23.	Safety Performance, Objectives, Measures and Commitments	Approve	10 days	Within 50 days after NTP	48 CFR 970.5223-1, Integration of Environment, Safety, and Health into Work Planning and Execution; Clause I.207, Integration of Environment, Safety, and Health into Work Planning (2000)
24.	Radiation Protection Program	Approve	10 days	Prior to commencing work or adopt existing approved RPP within 50 days after NTP	C.9.2.1.7, Radiation Protection; 10 CFR 835, Occupational Radiation Protection
25.	Personal Property and Material Management Program (Property Management System)	Approve	30 days	Within 30 days after NTP	C.9.2.10, Personal Property Management
26.	Wall-to-Wall Physical Contractor Controlled Inventory Report	Approve	10 days	Within 50 days after NTP	C.9.2.10, Personal Property Management
27.	Fire Protection Program	Approve	10 days	Within 50 days after NTP	DOE O 420.1C, Facility Safety; C.10.3.7.1, Fire Protection Program
28.	Emergency Management Program	Approve	10 days	Within 50 days after NTP	C.9.3.7, Emergency Management Program
29.	Chronic Beryllium Disease Prevention Program	Approve	10 days	Within 50 days after NTP	C.9.2.1.5, Beryllium; 10 CFR 850, Chronic Beryllium Disease Prevention Program
30.	Quality Assurance Program	Approve	10 days	Within 50 days after NTP	C.9.2.2, Quality Assurance; 10 CFR 830 Subpart A. Quality Assurance Requirements; DOE O 414.1, Quality Assurance

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
31.	Contractor Assurance Systems Description	Approve	30 days	Within 30 days after NTP	DOE O 226.1, Implementation of the Department of Energy Oversight Policy
32.	Contractor Assurance System Implementation Plan	Approve	30 days	Within 30 days after NTP and full implementation shall occur within 180 days of NTP	C.9.2.14, Contractor Assurance System; DOE O 226.1, Implementation of the Department of Energy Oversight Policy
33.	Environmental Management System	Review	10 days	Within 50 days after NTP	C.9.2.4, Environmental Regulatory Management
34.	Spare Parts Program	Approve	10 days	Within 50 days after NTP	C.9.2.10.3, Inventory Management
35.	Draft Privacy Needs Assessments / Privacy Impact Assessments	Approve	30 days	Within 30 days of Notice to Proceed	C.9.2.13.4 Privacy
36.	Records Management Plan	Approve	10 days	Within 50 days after NTP	C.9.2.13.5, Records
37.	External Affairs/Internal Communications Program Description	Approve	30 days	Within 30 days after NTP	C.9.4.1, External Affairs
38.	RESERVED				
39.	Employee Assistance Program Implementation Plan	Approve	30 days	NLT End of Transition Period	DOE O 350.1, Contractor Human Resources Management Programs
40.	Contractor Employee Compensation Plan	Approve	30 days	Prior to end of transition	H.5, DOE-H-2001 Employee Compensation: Pay and Benefits (Oct 2014)
41.	List of Pre-selected Teaming Subcontractors that will flow down the requirement for continuation of benefits to HSPP Eligible Employees	Approve	30 days	No later than 30 days prior to end of transition	H.5, DOE-H-2001 Employee Compensation: Pay and Benefits (Oct 2014)

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
42.	DOE Form 3220.5, Application for Contractor Compensation Approval for key personnel	Approve	30 days	Within 20 days after NTP	H.6, Special Provisions Applicable To Workforce Transition and Employee Compensation: Pay and Benefits
43.	List of Contractor personnel who will be responsible for transitioning incumbent employees.	Information	N/A	Within 10 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
44.	Description of any and all transition agreements with the incumbent contractor and employees of WTCC.	Information	N/A	Within 10 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
45.	Draft communication plan to engage with prospective incumbent employees and any labor organizations.	Review	N/A	Within 10 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
46.	Description of the process for obtaining updated information from incumbent contractor throughout transition.	Information	N/A	Within 10 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
47.	Draft Workforce Transition Plan.	Review	N/A	Within 15 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
48.	Final written communication plan regarding hiring preferences and communication processes.	Information	N/A	Within 15 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
49.	Final Workforce Transition Plan	Information	N/A	Within 30 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
50.	Final transition agreements.	Information	N/A	Within 60 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes

**SOURCE SELECTION INFORMATION – SEE FAR 2.101 AND 3.104
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Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
51.	Reports to the CO regarding the Contractor’s and its subcontractors’ implementation of the hiring preferences required by Clause H.4	Information	N/A	Weekly during transition or as requested by CO	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
52.	Draft Benefits Transition Plan	Approve	N/A	Within 20 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
53.	Final Benefits Transition Plan.	Approve	N/A	Within 45 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
54.	List of Contractor personnel who are responsible for transition of benefits plans.	Information	N/A	Within 10 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
55.	Estimated costs and detailed breakouts of the costs to accomplish workforce and benefits transition activities	Information	N/A	Within 10 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
56.	List of requested information and documents requested from the Incumbent Contractor pertaining to existing benefits plans.	Review	N/A	Within 15 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
57.	Submit the draft Benefits Transition Plan	Review	N/A	Within 20 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
58.	Detailed description of plans and processes, including timeframes and specific projected dates for accomplishment of each activity necessary to ensure compliance of transition of existing benefit plans.	Review	N/A	Within 20 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
59.	List of relevant Contractor personnel administering the benefits plans for the Contractor’s Employee Retirement Plan, head of HR, ERISA counsel, actuaries, and other necessary personnel.	Information	N/A	Within 20 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
60.	Meeting minutes and written description of any substantive issues identified in the meeting on Benefits Transition Plan identified in H.7(C).	Review	N/A	Within two days after the meeting.	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
61.	Written description of how the existing pension and other benefit plans provided to employees pursuant to Clauses H.5 will be amended or restated on or before the last day of the Contract Transition Period.	Review	N/A	Within 30 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
62.	Proposed amendments or restatements of the pension and other benefits plans presently sponsored by the Incumbent Contractor.	Review	N/A	Within 30 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
63.	Proposed drafts of any new benefits plans or plans to change any existing benefits plans.	Review	N/A	Within 30 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
64.	Proposed final versions of any New Benefits Plans; changes to existing benefits plans; and amendments to or restatements of the pension and other benefit plans presently sponsored by the Incumbent Contractor(s)	Approve	N/A	Within 45 days after NTP	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
65.	Executed transition agreements as required in subparagraphs Clause H.7 (a)(1)(A), (a)(4), and (b)(1)(E)(iii)	Information	N/A	NLT 45 days	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
66.	Responses to any comments provided by the CO under any paragraph H.7 (b)(A-G)	Review	N/A	Within two days of receipt of comments.	H.7, Workforce Transition and Benefits Transition: Plans and Timeframes
67.	Estimating System Disclosure	Review		NLT 60 days after the effective date of the Transition Task Order	H.17 DOE-H-2023 Cost Estimating System Requirements (Oct 2014) (Revised)
68.	Accounting system meets the system criteria in paragraph (c) of clause H.19.	Approve	N/A	NLT 60 days after the effective date of the Transition Task Order.	H.19 DOE-H-2025 Accounting System Administration (Oct 2014) (Revised)

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
69.	Purchasing system meets the system criteria in paragraph (c) of clause H.20.	Approve	N/A	NLT 60 days after the effective date of the Transition Task Order.	H.20 DOE-H-2026 Contractor Purchasing System Administration (Oct 2014) (Revised)
70.	Property Management System	Approve	N/A	NLT 60 days after the effective date of the Transition Task Order.	H.21 DOE-H-2027 Contractor Property Management System Administration (Oct 2014) (Revised)
71.	Organizational Conflict of Interest Management Plan	Approve	15 days	Within 15 days after NTP	H.30, DOE-H-2035 Organizational Conflict of Interest Management Plan (Oct 2014) (Revised)
72.	Annual diversity report	Approve	N/A	Within 60 calendar days after NTP	H.33 DOE-H-2046 Diversity Program (Oct 2014)
73.	Workplace Substance Abuse Program	Approve	N/A	Within 30 days after NTP	H.49 DOE-H-2080 Agreement regarding Workplace Substance Abuse Program at DOE Sites (Apr 2018)
74.	Parent Organization Support Plan	Approve	30 days	Within 30 days after NTP	H.53, Parent Organization Support
75.	Partnering Agreement	Approval	N/A	By the end of transition	H.57 Partnering
76.	Litigation Management Plan	Review	30 Days	Within 60 days after contract award	H.61 Legal Management
77.	FAR 52.203-13, Contractor Code of Business Ethics and Conduct Copy of Code of Business Ethics and Conduct	Information	N/A	Within 30 days after NTP	Clause I.9, Contractor Code of Business Ethics and Conduct (Oct 2015)
78.	FAR 52.222-26, Equal Opportunity FAR 52.222-27, Affirmative Action Compliance Requirements for Construction Affirmative Action Plan for Females & Minorities	Approve	30 days	Within 30 days after NTP	Clause I.74, Equal Opportunity; Clause I.78, Equal Opportunity for Workers

Deliverable Number	Deliverable	DOE		Deliverable Due Date	Master IDIQ Contract Section
		Action	Response Time		
79.	FAR 52.222-35, Equal Opportunity for Veterans FAR 52.222-36, Equal Opportunity for Workers with Disabilities Affirmative Action Plan for Veterans and Workers with Disabilities	Information	N/A	Within 30 days after NTP	Clause I.79, Equal Opportunity for Veterans; Clause I.78, Equal Opportunity for Workers with Disabilities
CFR	= Code of Federal Regulations		IQRPE	= Independent Qualified Registered Professional Engineer	
CONOPS	= Conduct of Operations				
DEAR	= Department of Energy Acquisition Regulations		N/A	= Not Applicable	
DOE	= U.S. Department of Energy		OMB	= Office of Management and Budget	
EM	= DOE Office of Environmental Management		Q1	= Quarter 1	
EMS	= Environmental Management System		RL	= DOE Richland Operations Office	
FY	= Fiscal Year		RPP	= Radiation Protection Program	
GAGAS	= Generally Accepted Government Auditing Standards				

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